

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2012-13

Details of the Institution :

1.1 Name of the Institution	:	BARASAT COLLEGE
1.2 Address Line 1	:	1, KALYANI ROAD
Address Line 2	:	P.O. NABAPALLY
City / Town	:	BARASAT, DIST. NORTH 24 PARGANAS
State	:	WEST BENGAL
PIN Code	:	KOLKATA - 700126
Institution e-mail address	:	barasatcollege72@yahoo.com
Contact Nos.	:	033 2542 3656
Name of the Head of the Institution	:	SUDARSAN BHATTACHARYA
Tel. No. With STD Code	:	033 25423656
Mobile	:	9831231355
Name of the IQAC Co-ordinator	:	
Mobile	:	
IQAC e-mail address	:	barasatcollege1972@gmail.com

1.3 NAAC Track ID :

OR

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address :

Web-link of the AQAR :

1.6 Accreditation Details :

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.81	2006	2011
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC (DD/MM/YYYY) : 16/08/2013

1.8 AQAR for the year : 2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

1.10 Institutional Status :

University State Central Deemed Private

Affiliated College

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI, UGC)

Type of Institution : Co-education Men Women

Urban Rural Tribal

Financial Status : Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges) :

West Bengal State University

1.13 Special status conferred by Central/ State Government-- DST/DBT/ICMR

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers :

2.2 No. of Administrative/Technical staff :

2.3 No. of students :

2.4 No. of Management representatives :

2.5 No. of Alumni :

2.6 No. of any other stakeholder and community representatives :

2.7 No. of Employers/ Industrialists :

2.8 No. of other External Experts :

2.9 Total No. of members :

2.10 No. of IQAC meetings held :

2.11 No. of meetings with various stakeholders No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? : Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC :

2.15 Plan of Action by IQAC/Outcome :

Plan of Action is chalked out by the Governing Body in assistance with the Teacher-in-charge and various sub-committees like the Academic sub-committee, Purchase sub-committee, Library sub-committee, etc. at the beginning of the year and outcome achieved by the end of the year.

Plan of Action	Achievements
1. Publication of Academic Calendar and Prospectus	1. Academic Calendar and prospectus published
2. Publication of Academic Calendar and Prospectus	2. Academic Calendar and prospectus published
3. To fill up vacant posts	3. Guest lecturers are appointed temporarily
4. To increase infrastructural facilities	4. Infrastructural facilities increased
5. To start remedial classes for slow learners	5. Remedial classes are arranged for a few subjects.

2.15 Whether the AQAR was placed in statutory body : Yes No

Management Syndicate Any other body Governing Body

Provide the details of the action taken :

The Governing Body of the College approved the AQAR dated 15th February, 2017.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes :

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.				
PG				
UG	26	06	00	00
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others (RBU – PG Distance Course)	08			
Total	34	06	00	00

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum : CBCS/Core/Elective option / Open options : CORE/ELECTIVE

(ii) Pattern of programmes :

Pattern	Number of programmes
Semester	

Trimester	
Annual	40

1.3 Feedback from stakeholders* : Alumni Parents Employers Students
(on all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

1.4 Whether there is any revision / update of regulation of syllabi, if yes, mention their salient aspects :

As a degree college has to follow the courses designed by the University concerned, the department has little role to play in designing the course curriculum, structure or examination pattern. The University has made revisions in the syllabus and the marking system.

1.5 Any new Department / Centre introduced during the year. If yes, give details :

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty :

Total	Asst. Professors	Associate Professors	Professors/Principal	Others/Librarian
21	13	7(one retired on 30 th April, 2012)	0	1

2.2 No. of permanent faculty with Ph.D.:

2.3 No. of Faculty Positions Joined(J) and Vacant (V) during the year :

Asst. Professors		Associate Professors		Professors/Principal		Others/Librarian		Total	
J	V	J	V	J	V	J	V	J	V
0	10	0	0	0	1	0	1	0	12

2.4 No. of Guest and Visiting faculty, Contractual faculty and Part-time faculty :

Contractual faculty	Part-time faculty	Guest and Visiting faculty
10	25	6

2.5 Faculty participation in conferences and symposia :

No. of Faculty	International level	National level	State level
Attended			
Presented papers		1	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:
Remedial classes for slow-learners and counselling for advanced students.

2.7 Total No. of actual teaching days during this academic year : 187

2.8 Examination/ Evaluation Reforms initiated by the Institution :
(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Our institution is a college affiliated to West Bengal State University and it does not enjoy any decisional autonomy. We generally maintain the traditional examination system as per norms of affiliating university.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop : 2

2.10 Average percentage of attendance of students : 70%

2.11 Course/Programme wise distribution of pass percentage : (Final Year)

Title of the Programme	Total no. of students appeared	1 st Class	2 nd Class	Pass	Pass %
Bengali (Hons.)	50	0	32	18	100
English (Hons.)	13	0	8	5	100
History (Hons.)	30	0	16	11	90
Philosophy (Hons.)	21	1	10	9	95
Pol.Science (Hons.)	19	0	12	5	89
Education (Hons.)	59	2	32	23	97
Sociology (Hons.)	13	0	8	2	77
Geography (Hons.)	35	0	28	7	100

Accounting & Finance (Hons.)	137	34	94	1	94
Marketing (Hons.)	3	0	2	0	67
B. A. (General)	1134	0	0	763	67
B. Com.(General)	120	1	5	55	51
B.Sc.(General)	23	0	7	9	70

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Since there was no IQAC, there had been a strong system of monitoring and evaluating the Teaching and Learning processes through the Governing Body, Teacher-in-Charge and various sub-committees like Academic Sub-committee, Library Sub-committee and Admission Sub-committee. Departmental meetings are also held from time to time to prepare departmental routine and to review the progress of the teaching.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty</i>
Refresher courses	3
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	3
Faculty exchange programme	1
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff :

Category	No. of Permanent Employees	No. of Vacant Positions	No. of permanent positions filled during the Year	No. of positions filled temporarily
Administrative Staff	30	13	0	0
Technical Staff	1	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution :

As there are shortage of teachers the college authority encouraged the faculty members in teaching instead of research, project work, field work, and surveys.

3.2 Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. lakhs				

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number		1		
Outlay in Rs. Lakhs			1.6945	

3.4 Details on research publications :

	International	National	Others
Peer Review Journals	11	1	
Non-Peer Review Journals	2	3	3
e_Journals			
Conference proceedings		1	

3.5 Details on impact factor of publications :

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various Funding agencies, industry and other organisations :

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2 years	UGC	1,69,450	1,39,750
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Major projects				

3.7 No. of books published : i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges : Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy :

3.11 No. of conferences organized by the Institution :

Level	International	National	State	University	College
Number			1 (03/10/2012)		
Sponsoring agencies			UGC		

3.12 No. of faculty served as experts, chairpersons or resource persons :

3.13 No. of collaborations : International National Any other

3.14 No. of linkages created during this year :

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University / College
Total

3.16 No. of patents received this year :

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards / recognitions received by faculty and research fellows of the institute in the year :

Total	International	National	State	University	District	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution :

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) :

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events :

University/College level

State level

National level

International level

3.22 No. of students participated in NCC events:

University/College level

State level

National level

International level

3.23 No. of Awards won in NSS :

University level State level
National level International level

3.24 No. of Awards won in NCC :

University level State level
National level International level

3.25 No. of Extension activities organized :

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

- Cleanliness of college area through out the year.
- Attempts to make the college premises plastic-free zone.
- Blood donation camp.
- NSS Extension Activities outside the college.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (net after depreciation)	Newly created	Source of fund	Total (after depreciation)
Campus area	1890 sq.mt.	586 sq. mt.		2476 sq. mt.
Class rooms	22	8	College fund	30

Laboratories	6			6
Seminar Halls	1			1
No. of important equipments purchased (\geq 1-0 lakh) during the current year				
Value of the equipment purchased during the year (Rs. in Lakhs)	(0.674+2.650+0.996+4.924+2.141) = 11.385 (3.470+8.417) = 11.887	1.29* 14.41*	College Fund UGC Fund	11.3 17.22
Others				

*See ANNEXURE

4.2 Computerization of administration and library :

It is in-process.

4.3 Library services :

	Existing		Newly added		Total	
	No.	Value after depreciation (Rs.)	No.	Value (Rs.)	No.	Value after depreciation (Rs.)
Text Books	26781	1231182	95	10000	26876	1056129
Reference Books						
e-Books						
Journals/Periodicals	5					
e-Journals	48		73		121	
Digital Database						
CD & Video						
Others (specify) (Gift and Donations)	9		1		18	

4.4 Technology up gradation (overall) :

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	45	2	1	0	0	15	30	0
Added	0	0	0	0	0	0	0	0
Total	45	2	1	0	0	15	30	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.) :

Computer Training Programme among the office staff by the teachers of the Computer Science Department.

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="9.18"/>
iii) Equipments	<input type="text" value="15.7"/>
iv) Others	<input type="text"/>
Total :	<input type="text" value="24.88"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

Governing Body of the college was the apex body for the job. Beside all the teachers as well as different Statutory and other Functional bodies played their positive roles in enhancing awareness about Student Support Services. All student related information is displayed in the notice boards and the same information is also uploaded in college website.

5.2 Efforts made by the institution for tracking the progression :

Regular meetings of the Academic committee are held. Heads of the Departments take care of day to day student performance and progress of students.

5.3 (a) Total Number of students :

UG	PG	Ph. D.	Others
5255	X	X	X

(b) No. of students outside the state :

Nil

(c) No. of international students :

Nil

Men	No	%
	2885	55

Women	No	%
	2370	45

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3968	757	111	183		5019	4158	730	38	322	7	5255

Demand ratio

1.7

Dropout

6%

5.4 Details of student support mechanism for coaching for competitive examinations (If any) :

Entry-in-service coaching has been introduced in this year. Third year honours students belonging to SC/ST/OBC/Minority Community of Bengali, History, Political Science and Commerce Departments are benefitted from this endeavour.

No. of students beneficiaries

120

5.5 No. of students qualified in these examinations :

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance :

Departmental teachers provide guidance and counselling to the students for pursuing future studies and in matter of job opportunities in the different fields.

No. of students benefitted

5.7 Details of campus placement :

<i>On Campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes :

The Principal/Teacher-in-charge and all teachers and employees maintain continuous watch on the problem of girl students.

5.9 Students Activities :

5.9.1 No. of students participated in Sports, Games and other events :

State/ University level National level International level

No. of students participated in cultural events :

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events :

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support :

	Number of students	AmountRs.
Financial support from institution	1350	Rs.6,75,000
Financial support from government	2646	
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives :

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students : 2

5.13 Major grievances of students (if any) redressed :
Requirement of Cycle Stand.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- To impart qualitative higher education to the students.
- To uphold the ambience of discipline, learning and culture with deep regard for human values for becoming good human beings.
- To introduce need-based subjects for the advancement and upward mobility of the students towards globalization.
- To inculcate the qualities of morality, nobility and liberality among students removing all barriers to comprehensive education in order to serve society better.
- To encourage the students in general to develop their latent talents and innate ideas through value based education under the ideology of great men and women of India.
- To develop responsible and sensitive youths from diverse cultural and religious groups from different socio-economic culture and inculcate social commitments by imparting broad view of the society.
- To create accountability within to ensure accountability to the society at large.
- To inculcate a sense of responsibility to self and society.
- To encourage and to take special care of girl students and students from SC, ST, OBC and Minority Community.

6.2 Does the Institution has a management Information System :

Yes

- a) The college Students' Union play a vital role in the management information system of the college.
- b) A complaint box has been placed in the college campus for collecting information about ragging or any other untoward incident.

- c) Students Grievance Redressal Cell, Library Committee, Cultural Committee, Magazine Committee, Admission Committee, NSS Committee, Canteen Committee, UGC Committee, Gender Sensitization Committee, etc. work together for management information system.
- d) The policy decisions are well circulated among all levels of the staff and management.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

Several teachers of the college are members of the Board of Studies of different departments of the affiliating university. They offer important feedback and suggestions for curriculum development in the relevant meetings. The staff members are allowed to undergo orientation and refresher courses organized by the staff academic colleges of various universities.

6.3.2 Teaching and Learning :

- Remedial classes for SC, ST, OBC and Minority Community students.
- Regular holding of class tests.
- Putting stress on student-centric teaching learning process.
- Project works by the students.
- Field surveys and educational tours.

6.3.3 Examination and Evaluation :

The College regularly conducts internal examinations like mid-term, test, etc and evaluates the overall performance of the students.

6.3.4 Research and Development :

Some teachers are engaged in doctoral and project research and field work. Teachers are allowed to attend/present papers in Seminars and Conferences without disturbing the regular classes of the institution.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ New books and journals are added in the library based on the suggestions of the Departmental heads.
- ✓ The laboratories are upgraded with new equipments as per the requirements.

6.3.6 Human Resource Management :

- Attendance records of the teaching and non-teaching staff.
- Regular notification of different activities.
- Regular meetings of various committees for academic and administrative purposes
- Parent-Teachers meeting in various academic departments.
- Maintenance of college web-site through which different notifications are circulated.

6.3.7 Faculty and Staff recruitment :

The permanent and full time teachers are recruited by the college Governing Body on the basis of recommendation of the College Service Commission, and the guest, contractual and part-time lecturers and non-teaching staff are recruited by the GB on the basis of recommendation of Selection Committee formed by the Governing Body as and when required.

6.3.8 Industry Interaction / Collaboration :

6.3.9 Admission of Students :

All students are admitted on the basis of merit as per the policy of Government and affiliated University and the norms set by the G.B and the Admission Sub-Committee.

All information is properly communicated to stake holder in college website, notice board in the college.

6.4 Welfare schemes for :

Teaching	Group Insurance, Employees' co-operative
Non teaching	Group Insurance, Bonus, Ex-gratia and advance salary during festival, Staff Welfare Fund,

	Employees' co-operative, etc.
Students	Health Home, Poor fund

6.5 Total corpus fund generated :

6.6 Whether annual financial audit has been done : Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done? :

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Academic Council and Governing Body
Administrative	No		Yes	Governing Body

6.8 Does the University/ Autonomous College declares results within 30 days? :

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? :

6.10 What efforts are made by the University to promote autonomy in the affiliated / constituent colleges? :

There are no efforts on behalf of the University to promote autonomy to affiliated / constituent colleges, but some of the internal matters are left to the College authority for execution.

6.11 Activities and support from the Alumni Association :

Members of Alumni meet the Principal / TIC from time to time and give their suggestions for the development of the institution.

6.12 Activities and support from the Parent – Teacher Association

There is no parent – teacher association as such, but the parents of the students meet the concerned teachers whenever necessary.

6.13 Development programmes for support staff :

The College offers computer and other training program for the support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly :

- Prohibition of smoking in the college premises.
- Making the college premises plastic-free zone.
- Regular testing of drinking water and quality of canteen food by the College Authority.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details :

- Remedial and tutorial classes to support the students.
- Promotion of research activities among the faculty members.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- College Auditorium renovated and fully air-conditioned.
- Construction of girls' hostel is going on.
- Academic extension of departments by taking initiative for introduction of Honours courses in Physics, Chemistry, Botany, Zoology, Mathematics and Computer Science.

7.3 Give two Best Practices of the institution :

1. Appointment of Guest Lecturers to provide students with proper academic atmosphere.
2. Sensitization and Awareness Campaign on Girl Child Marriage organized by Equal Opportunity Cell.

7.4 Contribution to environmental awareness / protection :

- The college and students organise functions and meetings on ecology and environment to ensure environmental awareness and protection.
- The Institution always emphasizes on the necessity of keeping the campus totally pollution- free and making the surroundings completely clean.

7.5 Whether environmental audit was conducted? : Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis) :

Strength of the Institution

- ✚ The college is situated at the district headquarter of North 24-Parganas and well-connected by rail and road transport system. Other facilities like Bank, Post office, District Library, Stadium, etc. are in close proximity of the college. The urge for higher studies among students coming from financially challenged backgrounds has helped the institution to fulfil its greater social responsibilities.

- ✚ Transparent admission process, remedial classes and counselling for slow-learners, PG Courses through RBOU have added our strength.
- ✚ A strong student support structure exists in the college. Various types of financial assistance are extended to the students through waiver of tuition fees, stipend to SC ST OBC Minority Community, etc.

Weaknesses of the Institution

- ✚ Space constraint is one of the weaknesses of the college given the annual increase in the number of students and courses.
- ✚ The college is yet to have its own hostel.
- ✚ The college has no play ground of its own

Challenges before the Institution

Academic performance of the students is to be improved to a large extent.

8. **Plans of institution for next year :**

Physical growth and expansion of the Institution through acquisition of land , appointment of more full time teaching staff and introduction of new UG and PG courses. The institution wishes to expand activities of Entry-in-Service coaching for SC, ST, OBC and Minority Students and also to continue remedial classes for SC, ST, OBC and Minority Students despite paucity of fund.

Ranjit Kumar Bose
02/08/2017

Co-ordinator
IQAC
Barasat College

(Ranjit Kumar Bose)

Signature of the Coordinator, IQAC

Dr. Parthapratim Dasgupta
02/08/17

Dr. Parthapratim Dasgupta
Principal
Barasat College

(Parthapratim Dasgupta)

Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexure – II

ACADEMIC CALENDAR 2012-13

MONTH	EVENTS
July	B.A./B.Sc./B.Com. Part-I Final Examination and Admission in B.A./B.Sc./B.Com. 1 st year, 2 nd year and 3 rd year classes
August	Admission Process completed and commencement of classes
September	Registration of 1 st year students along with continuation of classes
October	Continuation of classes upto 19 th October, 2012 and Puja Vacation on and from 20 th October, 2012
November	Puja vacation upto 18 th November, 2012 and Continuation of classes and class tests from 19 th November, 2012.
December	Continuation of classes and class tests
January	a) 3 rd Year Test Examination b) Guardians' meet for 3 rd year students c) Publication of result of Part-III Test Exam. d) Continuation of classes of 1 st and 2 nd year
February	a) Continuation of classes of 1 st and 2 nd year b) Filling up of Part-III Exam Forms
March	a) Part-II Test Exam. b) Publication of result of Part-II Test Exam. c) Guardians' meet for 2 nd year students d) Continuation of classes of 1 st year
April	a) Part-I Test Exam. b) Filling up of Part-II Exam Forms c) Publication of result of Part-I Test d) Guardians' meet for 1 st year students e) Final Exams (Part III)
May	a) Filling up of Part-I Exam Forms b) Summer Recess starts c) Final Exams (Part II)
June	a) Final Exams (Part II) ends b) Summer Recess continues. c) Admission process starts

Annexure – III

**Holiday List
2012-13**

Occasions	Date	No. of days
Janmastami	9 th August	1
Independence Day	15 th August	1
Id Ul Fitter	20 th August	1
Viswakarma Puja	18 th September	1
Gandhi Birthday	2nd October	1
Mahalaya	15 th October	1
Puja Holidays	20 th October to 18 th November	30
College Foundation Day	21 st November	1
Jagaddhatri Puja	22 nd November	1
Guru Nanak's birthday	28 th November	1
Maharam	6th December	1
Winter Recess	25th to 31st December	7
New Year's Day (English)	1st January	1
Birthday of Netaji	23rd January	1
Republic Day	26th January	1
Saraswati Puja	28th January	1
WBSU Foundation Day	25th February	1
Doljatra	8th March	1
Good Friday	6th April	1
Easter Saturday	7th April	1
New Year's Day (Bengali)	16th April	1
May Day	1st May	1
Birthday of Tagore	9th May	1
Summer Recess	16th June to 31st July	X
Principal's Discretion	5 days	5
TOTAL :		63

Annexure - IV

List of Publications by Faculty

- 1) Jayanta Mondal, S. Biswas Majee and P. K. Roy: Feedback Effect in Bi-directional Disease Transmission in Cutaneous Leishmaniasis, American journal of Mathematics and sciences, Volume 2, No.1; pp.85-92, 2013; ISSN 2250-3102.
- 2) Jayanta Mondal, P. K. Roy, R. Bhattacharya, S. Biswas Majee, Mathematical Modelling of Impact for Antigenic Stimulation on T-Cell Homostasis during primary HIV infection, Bulletin of Calcutta Mathematical Society, Volume 104, No.5, pp. 393-408, 2012. ISSN :0008-0659.
- 3) Avijit Chakrabarti : Roll of Librarians relating to use and effectiveness of social networking tools in college libraries (p.112-123); Proceedings of XXV Annual Conference and Seminar 2012, WBCLA, Kolkata; ISBN: 978-81-927032-0-6.
- 4) Avijit Chakrabarti : Clinical Librarianship in Advanced Medicare & Research Institute (AMRI), Kolkata – a case study (129-136); Calcutta University Journal of Information Studies (CUJIS), Vol. 14, No. II; ISSN: 0973-5771.
- 5) Avijit Chakrabarti : Risk Management in Digital Preservation (p.123-137); National Library, Ministry of Culture, Govt. of India; ISBN:81-7019-462-8 (India); ISBN: 1-55528-322-5 (USA).
- 6) Asit Gope: “Social Audit: How Do We Analyze it?”; Published in: The Management Accountant (Membership Edition) (ICWAI) September, 2012. (ISSN: 0972-3528).
- 7) Asit Gope: “ERP System: The New Challenge for Management Accountants”; Published in: The Management Accountant; (Membership Edition) (ICWAI) December, 2012. (ISSN: 0972-3528).
- 8) Arpita Chatterjee : Standardization of Germini viral DNA; Cibtech Journal Bioprotocol; 2012; 1: pp.28-31 ; ISSN No. 2319-3840.
- 9) Dr. Sukesh Patra, Glucans of Pleurotus florida blue variant: Isolation, purification, characterization and immunological studies; International Journal of Biological Macromolecules, 591-59; ISSN 0141-8130.
- 10) Dr. Sukesh Patra, Heteroglycan from an alkaline extract of a somatic hybrid mushroom (PfloVv1aFB) of Pleurotus florida and Volvariella volvacea: structural characterization and study of immunoenhancing properties; Carbohydrate Research; 110-115; ISSN 0008-6215.
- 11) Sanjeev Kumar Srivastaw, B. S. (March, 2013). MSMEs: An Engine for Sustainable Economic Growth. *Global Research Analysis: International*, 31-32.

- 12) Srivastaw, S. K. (2012). IFRS: Accounting Challenges for Indian Banks. *Changing Paradigm of Accounting & Taxation in 21st Century: Challenges to Indian Business & Commerce Education* (pp. 75-81). Barrackpore: Department of Commerce, Barrack pore RastraguruSurenranath College.

Annexure - V

Best Practice-I:

Title : Appointment of Guest Lecturer

Goal : To provide adequate teaching to students to cope with the syllabus.

Context :

As the college is suffering shortage in recruitment against sanctioned vacancies by College Service Commission and as the number of students has been increasing gradually it has become necessary to recruit teachers alternatively to provide quality education to the students.

Practice :

The College recruited Guest Lecturers in different subjects as per requirement as well as feasibility fixed by the Governing Body to meet the academic requirement of the students.

Evidence of Success :

The quality of education has gone up with the introduction of guest teachers.

Problems encountered:

Fund is a major concern as the entire expenditure is done from the College Fund

Best Practice-II:

Title : Sensitization and Awareness Campaign on Girl Child Marriage organized by Equal Opportunity Cell dated 10-02-2013

Goal :

The goal was to spread awareness and sensitize students on the pitfall of child marriage. The underlying principle of the campaign was to stop the menace of girl child marriage and help to realise the girl students and their parents about the potentiality of girls.

Context :

The girl child in India embodies both children and adolescent and constitute more than a quarter of the countries population. Although, the principle of gender equality is basic to our present day Indian thinking, girls in our country are still deprived of equal opportunities for survival and development. Their role in this materialistic world has just cornered her between marriage and motherhood. The minority population too is knee-deep in this problem, explaining things to them is more crucial and arduous. Most students of this community are facing the problem in their families, social circles and neighbourhood. Therefore, they could comprehend the significance of the issue. The Equal Opportunity Cell of Barasat College organized a sensitization and awareness campaign against girl child marriage to ensure that discrimination against the girl child be eliminated.

Practice :

The campaign organized by our college titled “Every girl is a matter of pride, not child bride” stressed that girls should be enrolled in schools to push down the wedding age and their should be alternatives like vocational training for school drop-outs. Like all other districts of West Bengal North 24-Parganas has also been suffering with this problem. In order to stop this practice, education is the main point of focus. This is because educated girls grow into agents of change for their families, communities and societies as a whole. They cannot be trapped easily to take decisions unfavourable for themselves. Imparting quality education to girls can be an effective tool to address poverty and end the vicious cycle of girl child marriage.

Evidence of success :

The campaign gave a fresh lease of life to the students as understood from the queries and responses were very large. They were eager to learn more on girl child marriage and gather information on how to provide solutions to themselves and their immediate neighbourhood. The students, especially girls, also asked if they rose their voices against the practice, would the administration and police would be beside them in their rescue efforts if the family turns hostile. The Equal Opportunity Cell cited the cases where girl child marriage had been stopped by governmental agencies and police intervention. This indicated the relevance of the topic and its wide appeal to the target audience

Problems encountered:

The Equal Opportunity Cell faced strategic challenges apart from the usual financial crunch of bringing together the girl students on a uniform platform and lend ear to this pertinent issue.

Initially eyebrows were raised on how this can be a topic of discussion. However, the stumbling blocks were removed when the students fell as ease with communication from the Cell. The doubts were cleared with question-answer sessions.

Annexure - VI

: Amount spent on Annual Maintenance :

Campus Infrastructure and facilities :-		Rs.	
a) Laboratory Expenses	...		1,968
b) Gardening Expenses	...		4,730
c) Repair and Maintenance	...		2,48,778
d) Practical Expenses	...		7,300
e) Water and Electricity	...		5,19,853
f) Security Service	...		1,03,201
g) Seminar Expense	...		25,000
h) Cleaning Expenses	...		<u>7,500</u>
			<u>9,18,330</u>
Equipments purchased :-		College Fund	UGC Fund
		Rs.	Rs.
a) Aqua guard	...	23,970	
b) Fan	...	52,920	
c) Computer & Software	...	16,854	6,50,056
d) Equipment (UGC)	...		7,91,385
e) Air Conditioner	...	<u>35,000</u>	<u>---</u>
		<u>1,28,744</u>	<u>14,41,441</u>

Annexure - VII

GAMES & SPORTS

YEAR	EVENT	POSITION
2012-13	Inter-college Volleyball Tournament (Women)	Champion
2012-13	West Bengal State Inter-college Dist. Sports Championship (Football, Men)	Champion
2012-13	Inter-college Cricket Championship	Participated
2012-13	Inter-college Badminton Championship (Men)	Participated
2012-13	Inter-college Athletics Championship (Men & Women)	Participated